

Appleton MN / Appleton Ambulance Service
EMS STANDARD OPERATING PROCEDURES
Patient Care Guidelines

GENERAL ADMINISTRATIVE GUIDELINES

Guideline Number - 1360.00 rev. 8/22/10

Request for Mutual Aid Transfers

Pursuant to mutual aid agreements in place with surrounding communities and areas, requests for interfacility transfers when the primary ambulance and first call crew is already on a transfer will follow these guidelines:

The senior EMT providing back-up 911 response, upon receiving a request for an interfacility transfer from within our primary service area shall:

1. Determine the return time of the first call crew, either by cell phone or by radio.
2. If the return time of the first call crew is unreasonable (over 30 minutes), the EMT shall request mutual aid assistance from Dawson Ambulance Service by contacting Lac qui Parle dispatch (320-598-3720). Dawson Ambulance personnel should be asked to contact the EMT within 10 minutes from the time of their page.
3. If Dawson Ambulance is unable to provide mutual aid, or has not contacted the EMT within the 10 minute timeframe, the EMT shall contact Stevens County Ambulance Service to request mutual aid transfer.
4. The EMT shall then notify the hospital of the transfer request status, and appropriate timelines.

In any event, the senior EMT providing back-up 911 response may take other actions, if circumstances warrant. But in no event shall both ambulances leave the PSA on transfers at the same time.