



# Appleton Ambulance Service

**Date:** April 26, 2018

**Members Present:** April B, Andrea B, Brenda K, Cari W, Courtney S, Dave E, Kayla P., Lori Z, Rick O, Shawn S, Sherolyn B, Warren R

**Members Absent:** Allan J, Candace W, Cody T, Sydney M.

**Students Present:** Courtney Christopherson, Nicholas Mowes

**Students Absent:** Anna Farnum, Ellie Jacobs, Samantha Johnson

**Training:** No show

**Events:** Report on the health fair-- Syd thought it went very well for a first time event. Maybe about 100 people. Not all they were hoping for but she did 25 blood glucose tests and had 12 other very good community interactions. Had the Narcan on the table and talked to a couple of people about that and handed out the sheet she typed up. So it was well worth it for PR for the ambulance

**Secretary's Report:** Approval moved Sherolyn, second Dave **MSP**

## **Old Business:**

- Question to the state in regards to Trauma IV hospital designations- waiting for response.
- ALS application has been submitted. Rick has been tracking. Will need a list of **required** equipment and meds. Inspection could happen in the next couple months. Meds are overseen by a pharmacist.
- Mutual Aid agreements with, Benson, Montevideo, Morris need to be renewed. Dawson **done**, Madison **done**, Ortonville **done**

## **New Business:**

1. W-4 forms received from city office. Handed out, completed and handed-in.
2. National EMS Week is May 20-26<sup>th</sup>. Open house May 24 5-6:30 pm. Clean building May 23 at 6 pm.
3. Road construction is beginning in Mpls so check MNdot for road closures. April will only send the e-mails when it affects our service.
4. Education reimbursement forms – done.
5. Appleton Foundation gave the Association \$3000.

## **Administrator/Payroll Assistant:**

1. Ted Armon from EMSRB is leaving his position.
2. No inspections have been done at this time.

**ALS (Advanced Life Support) assistant :** No report

## **Run Report Assistant:**

*Full name and education level should be included on the run reports.*

## **Supply Assistant:**

*Truck inspection list must be filled out each month.*

*Monitors are being repaired, one at a time.*

*Benson has food at their mtgs do we need to have a meal.*

**Motion to adjourn** Moved Shawn, Second Dave **MSP**

Scheduling completed for May 2018

**Next Month First truck out: 721**

**44 Plan May 10<sup>th</sup> 6:30 start** Next scheduled meeting Thursday May 24, 7:00pm

**Respectfully Submitted by Brenda King**