



# Appleton Ambulance Service

**Date:** August 24, 2017

**Members Present:** Allan J, Brenda K, Candice W, Cari W, Courtney S, Shawn S, Sherolyn B, Warren R, Dave E, Lori Z, Rick O, Sydney M

**Members Absent:** Andrea B, Brad F, Cody T, April B,

**Students Present:** n/a

**Students Absent:** n/a

**Training:** John Holtz presentation on active shooter.

**Events:** Cross country Aug. 31, Football Sept. 22 & Oct. 18

**Secretary's Report:** July minutes reviewed; motion to approve by Warren and second by Cari

**Old Business:**

- 721 is in Lester Prairie getting fixed. Lights are not lined up on back, looking for and fixing oxygen leak. Hope to have it done and back by end of week.
- 501C3 paperwork was resubmitted along with a check in June.
- Maps are in progress. The state has to talk to each area, as gaps/overlapping has been found.
- Ceiling fan and exhaust fans need to be put in for capital improvements for next years budget. Will also add LED lighting.
- Electronic documentation is in progress.

**New Business:**

- Help at HS October 18, wear AAS clothes.
- Nurse practitioner starts Tuesday and Bajwa's had their baby yesterday.

**Administrator/Payroll Assistant:**

- Clocks will be ordered
- Al will talk to dispatch about calling us to LqPV, as the school is in our area.
- Ridgewater 2017/2018 training calendar is online. Question was raised about having others give our training. Consensus is good with keeping Ridgewater this year.
- We were approached about having an open house during Applefest Saturday. We agreed to do it 2-5 and be in the parade.

**Run Report Assistant:**

- Thank you for listing procedures
- Please make sure in service time is marked. Otherwise a call needs to be made to dispatch to get it.

**Supply Assistant:**

- Pelvis slings are in. We have a size M, which is 32-50 in pelvis size.

**Motion to adjourn by Shawn and seconded by Sherolyn**

Scheduling completed for September 2017

**Next Month First truck out: 720?**

Next meeting...Thursday September 28, 7:00pm

**Respectfully Submitted by Cari Weeding**