



Appleton Ambulance Service

Date: July 27, 2017

Members Present: Allan J, April B, Brenda K, Candice W, Cari W, Courtney S, Shawn S, Sherolyn B, Warren R,

Members Absent: Andrea B, Brad F, Cody T, Dave E, Lori Z, Rick O, Sydney M

Students Present: n/a

Students Absent: n/a

Training: Airway Management

Events: Swift County Fair August 16th-20th

Secretary's Report: June minutes reviewed; motion to approve by Brenda and second by Sherolyn

Old Business:

- 721 has O2 leak so the tank is turned off; Turn on if needed and shut off once back at garage until repair completed.
- 501C3 No update available
- Service area map has appeared; AI will make a copy for the other rig and keep a digital copy in case lost
- Requested again for ceiling fan in meeting room and exhaust fan for showers in bathrooms
- Committee to be formed for moving forward with electronic documentation; will begin once summer season is over

New Business:

- Sherolyn and Lori attended Long Hot Summer training and would like to see the AAS purchase pelvic binders for each rig
- Suggestion to see if John Holtz is available to come to August meeting for questions and answers Re: Dispatch/Law enforcement/Radio communications

Administrator/Payroll Assistant:

- Clocks are in progress; waiting for confirmation on years of service for Mitch Gerdes; has obtained confirmation from Les and Jason
- Looking ahead, 2018 AAS meeting nights will be on AAS website
- Discussed Paramedic intercepts; AAS is billed for these intercepts and is very costly (may be more than what is billed for the run); Please use caution when requesting a paramedic intercept; talk with AI if any questions

Run Report Assistant:

- Inservice times still missing on run reports- please record these times once you have radio'd you are back in service
- Please only record once EMT's initial in the procedure section; if you each do a procedure at the same time, record each procedure on a separate line with only once persons initials

Supply Assistant:

- absent

Motion to adjourn by Brenda and seconded by Cari

Scheduling completed for August 2017

Next Month First truck out: 721?

Next meeting...Thursday August 24th, 7:00pm

Respectfully Submitted by April Borstad